

## CAFE COUNTER HOSTESS

The Ivy Table is a non-profit pay-it-forward cafe in Brighton, MI. Our mission involves using food and hospitality to provide faith, hope, and love to those around us. Our cafe is a welcoming space where the entire community, regardless of story, circumstance, or financial means is invited to gather for fresh, healthy, and delicious food.

The Counter Hostess will assist the Cafe Manager with front of house operations for The Ivy Table, in a way that represents the values of The Ivy Table and maximizes overall customer satisfaction.

### **GENERAL RESPONSIBILITIES (Part-time, days, up to 28 hrs/wk)**

#### **Cafe hospitality**

- Greet guests
- Take food orders
- Fill beverage orders
- Manage take out orders
- Oversee merchandise corner
- Works with front of house volunteers

#### **Qualifications Needed:**

- Unwavering commitment to the mission of the The Ivy Table
- Food service experience
- ServeSafe Certified (or willingness to become certified)
- Ability to work well in fast paced environment
- Ability to lift 40 lbs and stand on feet for extended periods of time
- Demonstrated ability to collaborate with others and learn new skills
- Able to prioritize, make decisions quickly that are sound, and exercise good judgement
- Outgoing, positive personality
- Strong work ethic with a high degree of energy

*\*This is only a preliminary job description, which will likely evolve over time.*